



Wedding Policies

As you consider our church for your ceremony the following information explains and the expectations of both parties and how we can work together.

Marriage is a gift of God lived out in the community of faith, the church.

We will provide you with:

- Pastoral assistance and instruction as you prepare for marriage.
- Our wedding coordinator, who will give you adequate access to the church for planning, decorating and services. She will participate at the rehearsal and day of the wedding.
- A celebration that is tasteful, in keeping with the traditions of the Christian church, and open to your own creative touches.

We expect from the both of you:

- Reservation deposit will be paid upon booking. These fees are non-refundable. Balance to be paid in person or mailed no later than a week prior to the wedding.
- Acquire a wedding license from the Office of the County Auditor. The fee must be paid in cash. The license is not valid until 72 hours after it is issued.
- Bring the Marriage License to the church secretary 2 days prior to the wedding.
- Meet with the officiating pastor for premarital instruction.
- Meet with the wedding coordinator. Complete the form about your wedding including attendants, florist, photographer and contact phone numbers.
- Prelude music, solos and congregational hymns are to be approved by our Pastor.
- Rehearsal will last about an hour, please make sure your wedding party is on time. Bring a program if you are having one.
- Choose musicians and form of music; piano, organ, harp, trios, etc...
- Wedding photos are to be finished 30 minutes *before* the ceremony.

The Sanctuary

- Fir-Conway Lutheran seats approximately 250 guests. (including 80 in the balcony)
- A 50ft aisle runner is sufficient. Use of our brass candelabras for your ceremony.
- Church furnishings are not to be moved unless okayed by the Pastor or wedding coordinator.
- Only fresh flowers are to be used at the altar.
- Smoking and/or consumption of alcohol/drugs are prohibited in all the church facilities and will interrupt the wedding proceedings.

Fellowship Hall

- Available for receptions, \$300 extra fee for non-members
- Use of kitchen, round or banquet tables, chairs, silverware, dishes.
- Kitchen and hall shall be left clean and/or in the same condition as it was found.